



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

C. KANDASWAMI NAIDU COLLEGE FOR WOMEN

C. KANDASWAMI NAIDU COLLEGE FOR WOMEN, NELLIKUPPAM MAIN
ROAD, SEMMANDALAM, CUDDALORE - 607001

607001

<http://cknccud.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our institution was started with great promise to become a great centre of learning for young women in Cuddalore district, in the year, 1967-1968. Over the past fifty years, it has enabled the rural women to empower and enrich themselves through education.

With the great efforts of munificent personalities of that time ten acres of land on the bank of river Kedilum, was purchased. The college is situated in the middle of the town.

This women welfare oriented educational institution was constructed and named after the benevolent, testator C. Kandaswami Naidu, who has contributed his hard earned wealth for charity purposes to Pachaiyappa's Trust for the management of the educational institution.

Vision

Empowering rural and less privileged young women through holistic higher education

Mission

- To mould students as self-reliant, academically proficient, morally sound and socially competent women to meet out the challenges of the current society with vigour and intelligence. Our institution designs a lot of programmes to bring out their innate skills and talents.
- Special Programmes are conducted to enhance the communicative and employability skills of the students.
- To increase the level of self confidence in the rural women students and hone their creative and innate skills, inspiring and informative lectures and workshops are held with special guidance and addresses by eminent scholars and resource persons from reputed institutions. Various competitions at cultural, artistic and academic levels are conducted to tap out the inner potentialities of the underprivileged section of students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

This institution offers quality education to the rural women students. Special mention has to be made of the fact that 75% of them are first generation learners.

- College is situated in the heart of the city hence accessible to students.
- It is an aided institution providing the students with scholarships and other benefits from the government.
- Special funds from UGC are utilized for procuring lab equipments, books for general library, English

Lab.

- Adequate furnished class rooms in an eco friendly environment.
- Purified water and basic amenities.
- Science departments are equipped to inspire students.
- A large seminar hall with facilities like LCD projector screen.
- Seminar hall is used to conduct Ph.D Viva Voce and academic meetings in presence of the students to motivate the students for higher studies.
- Social, political, economical and legal awareness programmes are conducted.
- Motivational slogans, proverbs and maxims are displayed and painted.
- The Institution contributes to the society through the services of NSS, YRC, and RRC.
- Coaching classes for students to write competitive and qualifying exams
- Remedial classes for slow learners
- Due to the devoted efforts of our committed staff members our students excel in academics and they get not less than 10 University ranks every year.
- Students have won district / zonal/ / state/ national / level medals, awards and overall championships in Kabbadi, Kho-Kho, Volley ball, /Hand ball, Tennis, Shuttle-cock and individual atheletic events.

Institutional Weakness

- Ours is a 50 yrs old heritage building that needs a face lift to ensure its stability & utility. Lack of monitory aids is a great weakness that needs to be rectified immediately.
- Most of our students hail from economically poor and rural areas with poor quality of education. Their communication skills behavioural pattern need to be improved and set right.
- Funds to be generated to conduct academic programmes like seminars and workshops from the UGC.

Institutional Opportunity

Students get exposure through social awareness programmes that offer them opportunities not only to get to know the social, political, economical, lingual and health related issues but also provide them with knowledge to tackle the issues with sagacity and sensitize the others around them.

- Out of programmes organized for women and health related issues, the students gain invaluable information and share their knowledge with other needy ones.
- Through economical and political awareness, they learn to observe the society with a critical outlook which helps them to sharpen their intellect and aspire to be decision making individuals.
- Through student seminars and Quiz programmes, they develop analytical mind and gain knowledge. Then presentation skills and level of self confidence too are improved.

Institutional Challenge

Education that leads to Economical independence is the ultimate way to alleviate ignorance and poverty. It imparts knowledge and values enabling the learners to confront the world with confidence. Though higher education in India has come a long way still there are milestones to be reached, especially for the rural first

generation learners.

Educational institutions like ours are committed to uplift the students from the most backward areas. Hence it is our prime challenge to make them aware of the importance of women's education and emancipation. Due to sundry social reasons like the prevention of inter caste marriages, girl students are married off earlier before they could even get degrees. As they get involved in family life, they have to face all the consequences for example child-birth, mal-nutrition, becoming long absentees and eventually discontinuation.

1. Early marriage (often to prevent inter-caste marriages)
2. Financial constraints (Parents uneducated and mostly coolies, farmers daily wage earners)
3. Language inadequacy (Lack of English Proficiency)
4. Hostel facility needed
5. More courses – PG , more class rooms, Research Departments
6. More smart classes
7. Better transport facility needed
8. More number of hostels needed

Started with the noble mission of educating women, run by the Pachaiyappa's Trust along with the dedicated service of the Staff, this Institution strives to serve the less privileged despite its low resources and many challenges.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college has the privilege of being the first institution for women's higher education established in South Arcot District. The journey that started since its inception in 1967 continues ensuring academic excellence and women empowerment. The aim and mission of our college have always been the provision of quality higher education and moulding of students into capable citizens. To meet the challenges of modern scenario, our college has the regular courses like B.A., B.Sc., M.Sc. and M.A. degree offered to meet the growing needs of changing society. The college also collects feedback from stakeholders like faculty members, students, parents, peers, employers and industries. Academic flexibility is ensured through elective papers under CBCS. Value education, soft skill and environmental studies are incorporated as part of curriculum. Follow up action based on feedback has resulted in crucial changes in syllabus carried out by the Thiruvalluvar University.

Teaching-learning and Evaluation

1. The institution's accountability in the teaching-learning and evaluation process is a pivotal one. Our institution implements adequate in-built mechanism and adopts new methods for betterment of the students. The college affiliated to the Thiruvalluvar University, follows the stipulated admission process by the Government. Admission process is based on merit but subject to reservation norms.
2. The freshers are made comfortable with adequate orientation.
3. Various tests are conducted to assess and provide rigorous training to weak students.

4. Meticulous, transparent and formative evaluation process duly ensures that grievances are redressed immediately.
5. The institution provides the learning experience by a sagacious blend of old and new methods. Class room lecturing combined with ICT tools ensures student's involvement.
6. The library, laboratory and the English lab enable enhanced teaching and learning. Most departments have departmental libraries. The English book club helps in turning students into avid readers.
7. Mentoring and parent-teacher interaction facilitate better tutelage. Wi-fi facility is provided in English language lab, library and thirteen class rooms.
8. The staffs professional competence is maintained through attending seminars, conferences and publishing papers in referred journals. The feedback from students helps the teachers to remain up breast. All UG final year students undergo internship programme in software industries in Lenova, Pondicherry.
9. For the last four years the average pass percentage of both under graduates and post graduates is 83%.

Research, Innovations and Extension

Teaching, research and extension are the crucial aspects of higher education. Hence our college is keen to promote research culture. The provision of proper physical and intellectual atmosphere conducive to research enables research and extension activities. Currently five of our staff members are university recognised guides. Four scholars have already been awarded Ph.D. degree who have worked under the guidance of Dr. Shafina, Department of Economics. Three of the staff members are principal investigators with projects and have provision of funds. Many of the faculty members have published articles in UGC recognised journals and other journals with ISBN and ISSN members.

Extension programmes namely NSS, YRC, Women's Cell, Green Club and Career Guidance and Placement Cell foster the holistic development of students. A good number of students have actively taken part in extension and outreach programmes in collaboration with industries and non-government organisations. Job-fair exclusively for women was conducted in which nearly 2000 women were candidates took part. Of them 750 were successful in getting placements.

In the past five years the college or staff members have signed MoU's with different institutions to improve the quality of academic processes.

Infrastructure and Learning Resources

Better infrastructure facilities serve as an impetus for academic excellence. With the aim of imparting quality education to the students, the staff and the management continue to work together to create a technology oriented academic environment. At the same time, teachers remain the principal facilitators of knowledge. Optimal use of resources has ensured installation and use of technology oriented infrastructure.

Situated in the middle of the town, the college is spread over an area of 10 acres. The main building consists of the administrative wing along with the various departments and is 50 years old. The Abdul Kalam block often

serves the purpose of a seminar Hall. The Library, the nerve centre of learning, has adequate number of books and internet facility. Library is automated (ILMS) and has access to nearly 3,35,000 e- books and 2 lakh audio books. The college frequently updates IT facilities and WiFi.

The Physical education department maintains grounds for conducting both indoor and outdoor games. The ground is used for District and University level tournaments. The college has reasonably well-equipped science laboratories, a water purifying unit, Language Lab, Canteen and enough tracks for sports events. The yoga centre promotes the wholesome development of students.

The Abdul Kalam block serves many purposes as the venue for seminars, workshops and examination and PTA meetings and other college functions. The staff are in constant endeavor for the construction of more buildings and a full-fledged auditorium. CCTV Cameras are fixed in the entrance and the corridors.

Student Support and Progression

Empowering women by holistic education is the mission of the college. The institution strives to provide excellent student support services. Students in need of monetary help are supported. They benefit by the BC/MBC and Adi-Dravida/Tribal welfare scholarships of the government. Special coaching for UGC, SLET, NET exams, TNPSC test and UPSC exams are given.

Students participate in state and national level curricular and co-curricular events. Slow learners are trained through remedial classes and tutorial sessions. There are also Soft Skills development and career counselling enhance their prospects.

The talents of the students are exhibited through the cultural competitions conducted for three days. The cultural festival, sports day, Pongal Celebration, etc. ensure the participation of all students.

The college has a great record in sports. Sports students are given flexibility in attendance and evaluation. Merit Scholarships are given to the deserving.

Concession is given to women students who are pregnant. Apart from flexibility in attendance and evaluation, for the pregnant women, young mothers are allowed time for feeding the babies. Yet staff members encourage the students to become educated and independent before marriage.

Counselling is given for those who are in need. There is an active student grievance redressal mechanism along with anti-ragging cell.

Career Guidance and placement services help students to fulfil their dreams. The college has a registered alumnae association. The transformational change manifested in the students from entry level to the exit level is a proof of the effective student support system offered by the college.

Governance, Leadership and Management

The college promotes the practice of decentralization and participative management. Under the guidance of Trust board members, the Principal and the College council work to facilitate the sustenance and embodiment of the vision and mission of the college. There is a committee of two senior most members, which consults the

college council. The college Council includes Heads of Departments, IQAC, Librarian and Physical directress. This collective leadership offers effective planning and implementation of institutional policies. The decisions are carried out by the independent cells and committees led by the staff in- charge. Student cells and PTA and alumnae are part of this participative management.

The IQAC takes steps to evaluate and improve the functioning of the college. Action plan for all the activities of the college like allotment of money is prepared in consultation with all stakeholders. The college monitors the efficient and effective use of finances. The institutional auditing for the aided stream is done by the JD and AGS. Auditing of Self-financing stream is by Trust Board Auditor. Professional development of the staff is ensured through training programmes and administrative training programmes.

Continuous improvement of the departments is monitored by the Principal and the IQAC. Staff Performance appraisal is conducted by the Principal on the basis of Student's feedback.

Participatory leadership and team work culture have resulted in creditable improvement. The number of courses and student strength has increased. This in turn has strengthened the staff's willingness to walk an extra mile.

Institutional Values and Best Practices

The institution is committed to social responsibility. Gender equity is the foremost concern that would ensure empowerment of the girl students. The Women's Cell and tutorial system pave a foundation of moral and social values. Different programmes with women entrepreneurs are conducted. Women students are groomed so that they leave this portal with a strong belief in equality.

Environmental consciousness and preservation of resources is another concern. LED bulbs are used and proper waste management measures are followed. Solid, Liquid and E-Waste Management are carried out to keep the campus clean and green. The student volunteers' watered and nurtured the trees planted under the scheme of "Planting One Lakh trees" a scheme patronized by Dr. Kalam. Use of bicycles and plastic free campus are the other highlights. Initiatives are taken to achieve e-governance.

The institution became the haven to the victims of December 2004 tsunami. As the district is disaster prone every year the college opens its doors to the afflicted people. Classes are suspended until these people can start normal life. These days are later compensated.

A paper on value education is part of the curriculum. National integration is promoted through events like Pongal celebration and the weekly assembly that includes quotes from all religious works.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	C. KANDASWAMI NAIDU COLLEGE FOR WOMEN
Address	C. Kandaswami Naidu College For Women, Nellikuppam Main Road, Semmandalam, Cuddalore - 607001
City	Cuddalore
State	Tamil Nadu
Pin	607001
Website	http://cknccud.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Mullai K	04142-230408	8754355068	044-2661800 1	ckncnaac2017@gmail.com
IQAC / CIQA coordinator	Jancy Sophia S	04142-291681	9994270987	04142-23240 8	sjancysophia@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	01-01-1967			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Tamil Nadu	Thiruvalluvar University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	19-03-1985	View Document		
12B of UGC	19-03-1985	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	C. Kandaswami Naidu College For Women, Nellikuppam Main Road, Semmandalam, Cuddalore - 607001	Urban	10	4360

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Tamil,Grant in Aid	36	Higher Secondary	Tamil	70	60
UG	BA,English, Grant in Aid	36	Higher Secondary	English	70	59
UG	BA,History, Grant in Aid	36	Higher Secondary	English	70	69
UG	BA,Economics,Grant in Aid	36	Higher Secondary	English	70	59
UG	BSc,Mathematics,Grant in Aid	36	Higher Secondary	English	60	60
UG	BSc,Mathematics,Self Financed	36	Higher Secondary	English	50	28
UG	BSc,Chemistry,Grant in Aid	36	Higher Secondary	English	50	50
UG	BSc,Botany, Grant in Aid	36	Higher Secondary	English	38	38
UG	BSc,Zoology,Grant in Aid	36	Higher Secondary	English	38	37
UG	BSc,Computer	36	Higher Secondary	English	50	49

	Science,Self Financed					
UG	BBA,Busines s Administrat ion,Self Financed	36	Higher Secondary	English	70	70
UG	BCom,Com merce,Self Financed	36	Higher Secondary	English	140	123
PG	MA,Tamil,Se lf Financed	24	B.A.	Tamil	40	22
PG	MA,English, Self Financed	24	B.A.	English	40	13
PG	MA,History, Grant in Aid	24	B.A.	English	40	27
PG	MSc,Mathem atics,Grant in Aid	24	B.Sc. Mathematics	English	40	38
PG	MCom,Com merce,Self Financed	24	B.Com.	English	40	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				16				44			
Recruited	0	0	0	0	0	16	0	16	0	29	0	29
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				54			
Recruited	0	0	0	0	0	0	0	0	0	51	0	51
Yet to Recruit	0				0				3			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				38
Recruited	12	8	0	20
Yet to Recruit				18
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	5	5	0	10
Yet to Recruit				3

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	0	0	1
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	11	0	0	20	0	31
M.Phil.	0	0	0	0	5	0	0	8	0	13
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	9	0	9
M.Phil.	0	0	0	0	0	0	0	41	0	41
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2044	12	0	0	2056
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	284	4	0	0	288
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	0	0	0	0	
	Female	130	136	166	153	
	Others	0	0	0	0	
ST	Male	0	0	0	0	
	Female	3	4	10	1	
	Others	0	0	0	0	
OBC	Male	0	0	0	0	
	Female	269	269	294	308	
	Others	0	0	0	0	
General	Male	0	0	0	0	
	Female	187	188	208	208	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	161	175	229	213	
	Others	0	0	0	0	
Total		750	772	907	883	

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 65

1.2

Number of self-financed Programs offered by college

Response: 7

1.3

Number of new programmes introduced in the college during the last five years

Response: 4

2 Students

2.1

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2348	2215	2043	2032	2006

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
678	693	584	562	550

2.3

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
797	681	679	693	670

2.4**Total number of outgoing / final year students****Response: 3527****3 Teachers****3.1****Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
99	88	85	86	84

3.2**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
99	88	85	86	84

3.3**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
99	99	91	90	90

3.4**Total experience of full-time teachers****Response: 914****3.5****Number of teachers recognized as guides during the last five years**

Response: 5

3.6

Number of full time teachers worked in the institution during the last 5 years

Response: 147

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 31

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
24.71	50.51	38.55	23.25	34.93

4.3

Number of computers

Response: 52

4.4

Unit cost of education including the salary component(INR in Lakhs)

Response: 0.275

4.5

Unit cost of education excluding the salary component(INR in Lakhs)

Response: 0.0105

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Our institution affiliated to Thiruvalluvar University, Vellore, has to follow the revised curriculum of the university, once in every five years, to restructure and adopt the emerging trends in the field of education.

For the effective delivery of the curriculum, subject papers are allotted to the staff members unit wise and they are instructed by the HODs to plan, divide and complete the syllabus within the stipulated time. For effective monitoring, staff members are intimated to submit their action plans to the Heads of the Department.

Annual plan of the curriculum for every individual staff member is designed and documented. Lesson plan is prepared by each staff member for the effective delivery of curriculum. A sample of annual plan and lesson plan is uploaded for reference.

Tests, seminars, quiz and group discussions are conducted by the teachers to ensure students' understanding. In order to inculcate social responsibilities, the students are instructed to enroll their names in any one of the social service organisations that are functioning in the college. Students are motivated to participate in the extracurricular activities like Fine Arts and other non-scholastic life skill developmental activities.

Teachers encourage and ensure the students' participation at the inter and intra-collegiate level competitions based on the curriculum. Departments and service organisations conduct many competitions to develop the students' skill in oration and essay writing. Each Department strives to achieve the curriculum objectives through their respective associations and wings.

The procedural participatory details are documented by the staff members of the department.

1.1.2

Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 35.07

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	8	7	0	7

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility**1.2.1**

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 98.46

1.2.1.1 How many new courses are introduced within the last five years

Response: 64

File Description	Document
Details of the new courses introduced	View Document

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 17

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 28.62

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1646	1539	72	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1**

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability,

Human Values and Professional Ethics into the Curriculum**Response:**

This Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum as per the UGC guidelines.

Gender Sensitization : Every year the institution celebrates Women's day. Departments conduct debates/oratorical contests/essay writing on women empowerment women issues and women's role in the society.

Environment & Sustainability : The paper prescribed on Environmental studies creates awareness about issues like pollution, global warming, sustainable development & conservation of natural resources among the student community. The study of Value education imparts holistic education to mould the students to become responsible citizens.

Human values: Anti-ragging cell, Grievance redressal cell are active in the institution. Each department has psychological counselling cell. A common suggestion box is installed for the benefit of the students.

File Description	Document
Any Additional Information	View Document

1.3.2**Number of value added courses imparting transferable and life skills offered during the last five years**

Response: 70

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 70

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3**Percentage of students undertaking field projects / internships**

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1</p> <p>Structured feedback received from</p> <p>1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Response: A. Any 4 of the above</p>	
File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

<p>1.4.2</p> <p>Feedback processes of the institution may be classified as follows:</p> <p>Response: E. Feedback not collected</p>

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response: 0.84

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	26	17	14	9

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2

Average Enrollment percentage

(Average of last five years)

Response: 90.52

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
886	901	771	749	737

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
976	976	896	810	810

File Description	Document
Institutional data in prescribed format	View Document

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
678	693	584	562	550

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Advanced Learners:

Advanced learners are divided into three groups. Each group consists of six members. Each group is given a topic related to current issues, after that the teacher monitors the group, the group leader presents the report and the teacher reviews the reports. Each member is provided with the chance to deliver a small talk to the class about their topic.

Quiz: College conducts intra & inter departmental Quiz programmes to enrich the knowledge of the students to face the competitive examinations and entrance examination for higher studies. The prize winners are encouraged by giving a small memento. They are encouraged and motivated to participate in inter collegiate Quiz programs.

Class Seminars : The students are asked to present papers in the presence of teachers and various departments using ICT tools on various topics. This helps them to participate in inter collegiate seminars.

Library: College library is equipped with numerous advanced and practical work books and study materials for advanced learners to prepare for various competitive examinations.

Book club: A book club is established to facilitate special interest and promote the language skills of the advanced learners. Students are provided with special introduction to new books and popular authors and current publications. Periodically they are encouraged to present a review for the book of their own choice.

Advanced learners are asked to render a helping hand to slow learners from the examination point of view.

Slow Learners:

At present emphasis is less on occupational learning, more on academic preparation. Hence, there is a growing need for empowering these learners and to provide them with best possible opportunities in the changing world.

A three folded activity programme is prepared for their better performance.

1.Environment

i) To get proper attention slowlearners are provided with seats in the prominent places in classrooms with others. Thus chances for distractions are reduced.

ii)They are divided into small groups and allotted with peer group instructor/leader with programmed lessons.

iii) After the completion of every unit of the subject their test and other related performances are monitored and corrections are carried out.

2. Special Assignments

i) Special Assignments are designed with shorter and more varied forms.

ii)students are asked to repeat works in various forms within the stipulated time. Comfortable and easy works are given to build their confidence.

iii)Simple tasks like copying and rewriting assignments are insisted to make them familiar with their subjects.

3.Visual Impacts:

Visual impacts are made through PPT presentations. In turn they are also assigned with simple and interesting topics chosen by them to exhibit their innate talents through PPT.

Short class seminars are arranged periodically to promote their oral testing and self confidence.

With the purpose of encouraging the slow learners they are asked to prepare Maps, Puzzles, graphs

and News paper cuttings regarding current events to be presented by them in the class.

2.2.2

Student - Full time teacher ratio

Response: 23.72

File Description	Document
Institutional data in prescribed format	View Document

2.2.3

Percentage of differently abled students (Divyangjan) on rolls

Response: 0.43

2.2.3.1 Number of differently abled students on rolls

Response: 10

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

For enhancing student learning experiences in modern and innovative ways, the college encourages the teachers to keep themselves abreast of the latest development in their respective fields.

Students are encouraged to use computers, internet and library resources to enrich their learning. Further they are also motivated to present papers and participate in seminars and special lectures arranged by the institution.

Promotion of student centric learning is made possible through interactive classes, assignments, projects, seminars and practical sessions in core subjects with socially relevant topics.

Faculty members also effectively use Power point presentation, internet facility to enhance student participation in learning. Students are also prompted to use scanners and printers for academic purposes.

Movies and documentaries related to the curriculum are screened before the classes so that teaching can be made effective and easier.

Hands-on learning is encouraged through field visits, industrial visits and project works.

Students are motivated to get access to digital learning materials and e-books for data collection.

2.3.2

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 96.97

2.3.2.1 Number of teachers using ICT

Response: 96

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3

Ratio of students to mentor for academic and stress related issues

Response: 24.46

2.3.3.1 Number of mentors

Response: 96

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4

Innovation and creativity in teaching-learning

Response:

To facilitate creativity in teaching learning, the department of English encourages the students to involve in creative writing. Workshops have been conducted to train the students to get to know the salient features in creative writing, and innovative and analytical thinking. Making use of the internet, students are taught to make posters and animated pictures to explain certain concepts. Film reviews are presented by the students with special PPT effects with questions and answers. Linguistics and phonetic exercises were performed by the students with the help of language teaching CDs.

Abridged forms of popular fiction are made available for the students to develop their reading and learning skill of language. One act plays and situational dialogues are enacted and role play done respectively by the students in view of promoting their dramatic and multiple personality skills.

Selected scenes from great writers like Shakespeare, and popular poetic lines are assigned to students for recitation practice. Students are encouraged to write essays and articles, and compose verses for publishing in the department and college magazines. Literary quiz and quiz in current affairs are held for acquisition of knowledge.

Department of Economics and Commerce regularly arrange guest lectures on current economic issues like demonetisation, impact of globalisation, digital transaction, GST etc. Professors from nearby universities are invited as resource persons and their invaluable guidance are offered for the better understanding of students. All UG final year students are provided with opportunities to undergo internship programme in software industries in Lenovo, Puducherry.

Chemistry department adopts innovative methods in practical work such as alternative green procedure for organic qualitative analysis for detection of Nitrogen, Sulphur, chlorine, Bromine and Iodine; and green procedure for derivative for carboxylic acids.

By using appropriate tools and apparatus, the staff of the Department of Physics makes students to understand the difficult concepts and experiments very easily. For learning day today activities we link our teaching along with real life experiences.

Business games, role play simulation and project management simulation or some of the innovative teaching methods employed in BBA

Websites such as Google strikes again with HTML5 Rocks and code conquest website are used for pre-code tutorials, training recommendations, training reviews and even job search assistance.

Studying plants in their natural habitats, identifying them and correlating their characters with that of their environment and their related field visit are brought under innovative teaching learning in botany.

Problem based learning induction method and incorporating live links for practical experiences are used in the teaching of Mathematics.

Debate, think-pair share, free writing, question of the day, minute paper, etc. are also encouraged.

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.24

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response: 30.85

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	33	31	16	17

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3

Teaching experience per full time teacher in number of years

Response: 9.23

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 2.26

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	1

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of award letters (scanned or soft copy)

[View Document](#)

2.4.5

Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 3.61

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	3	3	3	3

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)

2.5 Evaluation Process and Reforms**2.5.1**

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The evaluation process consists of semester system under CBCS both at UG and PG level. 25% of the marks are allotted for theory paper and 40% of the marks are allotted for practical as internal assessment. Based on their performance in the internal examinations, model examinations, assignments and seminars,

internal marks are offered by the staff handling the subject

The CIE consists the following methods 1. Assignments 2. Seminars 3. Tests and 4. Model exams. Three rounds of internal assessment examinations are conducted for

1. 50 marks
2. 50 Marks
3. 100 marks.

These total 200 marks is proportionately assessed for 25 marks. Out of that 20 marks are offered for the written test and 5 marks is awarded for assignment.

Apart from these regular internal rounds, unit wise tests, Class tests, numerous assignments, class wise seminars, which include oral and written presentation are held to encourage and evaluate the subject knowledge of the students.

Based on the students continuous performance, slow learners and weak students are identified and special coaching and retests are conducted for their improvement. Peer group instructors are arranged among the classmates for the slow learners and special written tests are held.

Absentees for the test and internal exams are given retest.

Answer sheets of the students are valued periodically within the stipulated time and marks are entered in the mark register. Staff members meet the students with the corrected answer scripts and open discussion with the students for the improvement of their subject knowledge is facilitated.

Students are made aware of the whole process of evaluation before appearing for the examination. They are informed of the criterion of the internal assessment and this is the integral part of teaching learning process .

To make the students familiar with the examination pattern a model examination is conducted at the end of the semester.

After the model examination, question papers and related answers are discussed with the students for their betterment.

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Independent learning, communication skills and behavioural aspect of the students along with the class attendance and class assignments and test marks are taken into consideration. All the students are

informed about the transparency of the internal assessment.

Three times internal exams are conducted for 25 marks. The best two test marks, along with assignment marks are taken into consideration while assessing the internal marks. Long/continuous absentees due to unavoidable reason or medical causes are given re-tests and thus provided with opportunities to attain internal marks

Periodical internal marks are displayed on the respective department notice boards. There is a complete transparency in the internal assessment as per the criterion adopted and directed by the university.

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The students are encouraged to approach the staff concerned if there is any grievance regarding the difficulty level of the question paper, distribution of marks and other clarifications in connection with the evaluation process of Internal examination.

This institution is much concerned about grievances in connection with the conduct of examinations. Students are given a set of model examinations before they appear for the university Exams. The pattern of the questions are discussed prior to exams in class rooms to get the students familiarised with the Exam Patterns

Proper instructions and warnings are given to students to avoid malpractices and undesirable activities during Exams.

At the university level, when there is dissatisfaction students are allowed to apply for re-totalling and revaluation. For better understanding and to know their position, the students can apply and avail the photo copies of answer sheets.

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution releases every year academic college calendar informed with the planned exact dates for the conduct of Internal tests, Model Exams and Model Practical Exams. The college adheres to the examination schedule mostly.

In advance of the academic year, during the college council meeting that includes the Principal, all the HODs, Librarian, Physical Directress and junior council member, dates for internal exams, model

exams, other educational and cultural activities are discussed and later published in the college calendar by the calendar committee. The college mostly adheres to the Examination schedule.

In case of strikes and other unexpected long holidays, college works extra hours to compensate the loss of the term days and examinations are rescheduled in earlier possible dates.

Month wise academic planning and program details of scholarship and dates of various exam schedules and so on are published in the college calendar so as to enable the students for the preparation of the exams in advance. Various departments conduct their classroom seminars, quiz, club activities as per the date mentioned in the calendar. These activities and exam help students to prepare themselves well in advance to appear for the university exams.

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

To communicate the program outcomes (POs) and course outcomes (COs) to the students and teachers, internet facility is made available in the college.

Social relevance of the subjects in various fields, future scope and employability are explained through interactions with students apart from the various department wise notice boards stating information with periodic updation.

It is being planned to issue handouts on POs along with the college calendar in the beginning of the course to the students.

A special guidance regarding POs explaining the need of the hour is offered by the alumni who have excelled and done innovative researches in their respective fields.

Further to motivate the current students about the POs, counsel by the passed out students who are well placed is made possible. For reference, their contact numbers are available.

Further, through council meeting and periodical department meetings issues are discussed in connection with the POs and COs.

A common notice board for POs is provided with information regarding the future scope for higher studies and employment opportunities for each course.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document

2.6.2**Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution****Response:**

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution through,

- Participation of students in Academic programme and Co-academic Programme.
- Their disposition of skills and talents in various on-stage and off-stage cultural activities.
- Participation in oratorical, debate competitions, quiz program and organising subject wise exhibitions, poster presentations and slogan writing.
- Their ability in preparing and presenting technology mediated programme.
- Their Interdisciplinary approach through open courses, seminars and discussion with the experts.
- Their Participation in NSS, YRC, RRC and Carrier guidance and placement activities that boost up their morale and enhance their abilities.
- Their innovative ideas in fostering scientific temper.
- Their contribution to the College annual magazine.

As an outcome of the POs, PSOs & COs at about 50% of the entire students pursue their post graduation and about 40% of them get well placed with various employment opportunities as in the Department of Police, in the department of Education as teachers and Lecturers. Some others get employed in private sectors. The rest of them keenly involve in the preparation of government service examinations and quite a number of them actively dedicate themselves to the social service activities through different NGOs.

2.6.3**Average pass percentage of Students**

Response: 82.43

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 657

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 797

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 4</p>	
File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0.57

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.42	0.1	0.05	0	0

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

3.1.2

Percentage of teachers recognised as research guides at present

Response: 5.05

3.1.2.1 Number of teachers recognised as research guides

Response: 5

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.31

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 9

File Description**Document**

List of research projects and funding details

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**Response:**

There is a well equipped library with books , journals and magazines with current information and other relevant materials for enabling the students to prepare for various competitive examinations . Language Lab with LCD projector, Printer and Xerox machine meets out the needs of the language learning students.

Science laboratories are well maintained and well equipped to facilitate knowledge regarding research. There is a spacious and furnished seminar hall with digital service to conduct various seminars and conferences. To illustrate the importance of ecological stability there is a model pond and garden with in the campus.

Number of Trees and greenery present inside the large campus keep the environment green and eco-friendly. More number of trees have to be planted as the campus is vast and it is planned to make students of each class to be in charge of 4 trees.

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response:** 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document
e- copies of the letters of awards	View Document

3.3.3

Number of Ph.D.s awarded per teacher during the last five years

Response: 0.8

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 4

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.18

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	9	4

File Description

List of research papers by title, author, department, name and year of publication

Document

[View Document](#)

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.18

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	3	3	3

File Description

List books and chapters in edited volumes / books published

Document

[View Document](#)

3.4 Extension Activities**3.4.1**

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Students are sensitised to social issues and they extend activities in neighbourhood communities through the various programmes periodically held by NSS, YRC, RRC, Women cell, Green club and Career Guidance and Placement cell. They foster holistic development as part of their co-curricular activities.

Students have developed well knit network with the neighbourhood communities through their programmes and camps. They seek active participation of the community members also. Knowledge gained by the students and their involvement in the community development helps them not only for their holistic development and also for the sustained progress of the neighbourhood.

There is active Women cell in the campus catering to needs of the underprivileged women students.

Extension activity is part of our curriculum. Each department instils the sense of social responsibility and highlights the glory of physical work as part of extension activity.

In Collaboration with the NGO "Namma Cuddalore" various activities have been organised related to current social issues such as Drug abuse, Cancer awareness, Diabetic awareness, 'Thaipal vara vizha', Tree plantation, Collected relief material from the students were distributed to the needy. An awareness program on 'Save Environment' with meaningful poster presentations revealed the students call to the society to be aware of the need of protection.

The following table presents the activities performed during the last five years

Extension activity	Date	Purpose of the activity
Anti-drugs day rally	26.6.2012	Use of drug among youth is a rampant evil that needs to be eradicated at once. To create awareness among the youth and inform them of means to protect themselves, we conduct awareness programmes in which our students participate actively. They are also encouraged to pass the message to the public.
Dengue awareness rally	28.06.2012	Taking into account the welfare and safety of students 'Nilavembu extract' was distributed to all students and members of the staff. As prevention is always better than cure, our students went on a rally to create awareness among the public about hygiene and ways to combat the fever.
	07.01.2013	
	26.08.2015	
	26.08.2016	
World population day	13.07.2012	Bearing in mind our duty to the society, the students are informed of the dangers of increase in population.
	11.07.2014	
	11.07.2015	
	11.07.2016	

Religious Harmony day	30.08.2013	Our college students hail from different religious communities. To strengthen unity among our students, we celebrate Religious Harmony Day. Regardless of religious differences, all students come together as one to celebrate and to cherish the ideal of unity in diversity.
Women's day	2014	In spite of living in the 21st century, women in India are still denied their rights. Many are still denied not only a right for education and profession even a right to live (female foeticide) . Being a Women's College, we do our best to turn our girl students into intelligent, industrious and self respecting young women.
	2015	
	2016	
	2017	
Awareness programme on Right to vote	11.02.2013	Every year January 25th the National Voter Day is celebrated. It is imperative that each eligible individual has to be sensitized about the process and be aware of their political parties.
	01.04.2014	
Awareness programme on Tuberculosis	06.09.2012	By attending TB control programmes our students are able to comprehend the nature of the disease and the methods to control as well eliminate the disease
	10.10.2013	
	27.09.2014	
World peace rally	15.09.2015	It becomes the need of the hour to enlighten the society about the advantages of communal harmony. So on every 15th of September World Peace rally takes place.
	15.09.2016	
Communal Harmony day	13.01.2015	Nov 19 to 25th is observed as Communal Harmony Day by the government of India. As a part of our cultural programmes, we conduct poster presentations, exhibition, rangoli and painting competition to promote values of Communal Harmony
	13.01.2016	
	13.01.2017	
Parthenium eradication	2014	Dangerous and harmful Parthenium plant has to be eradicated totally for a healthy life. So there is a drive to eradicate

	2016	Parthenium as a continual process.
Blood donation awareness program	2015	To save a life and thereby bringing happiness and peace to the family of the patients gives a great satisfaction. Hence blood donation camps are conducted
Awareness program on Human rights	02.12.2015	Regardless of nation, location, religion or any other status laws of human rights protect people. So human rights awareness programmes are conducted

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 76

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
17	16	15	12	16

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 100

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2348	2215	2043	2032	2006

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration**3.5.1**

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 14

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	2	1	6

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	2	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The College is situated in the middle of the town and is spread over an area of 10 acres of land by the river side. The college consist of an administrative wing functioning with 8 aided departments and 4 self financed departments. Our 50 year old heritage building is fortified with furnished classrooms. A seminar hall which is named after the former president and scientist Dr. A.P.J. Abdul kalam is established for the benefit of the students. Library with adequate number of books and internet facilities are available around the clock for the students. Department Libraries and vast spread sports ground for various sports activities and a canteen to fulfil the needs of the staff and students serve the purpose to the core.

A well equipped computer lab is established for the benefit of the students with latest equipments to update their knowledge in the field of computer and technology

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The Physical Education Department maintains the grounds for both indoor and outdoor games. It has a well maintained court for various outdoor games like Kabbadi, Volley Ball, Ball Badminton, Basket ball, Kho Kho and Shuttle cock. It also has the facilities for promoting indoor games like Chess and Table Tennis.

Coaches for various games and sports are made available for the students by the Physical Education Department. Besides, senior coaches who are expert and eminent in their selective games are invited to the college to give special coaching to the students in all games. It would help the students to develop interest in sports and learn new techniques and rules and regulation of the games.

To boost the strength and stamina of the students, the sports students of the college are provided nutritious breakfast in the morning. In order to enhance the spirit of the team and to preserve a unique identity, a distinctive uniform is provided to all the sports teams. The sports students can avail financial and technical support from the college sports funds to participate in the States and National level tournaments. The sports ground of the College is used for conducting State and National level tournaments. Participation of students in these tournaments creates interest and involvement in sports.

The college has a big ground to conduct Annual Sports Day. Students and staff are encouraged to

take part in various sports events. To enrich the sports spirit the winners and participants are given prizes and certificates in Annual Sports Day celebration.

In the college yoga centre, a special certificate course on yoga is conducted to promote the physical fitness and mental calibre of the students.

Cultural program in the college are held in the indoor as well as the outdoor auditorium depending on specific occasion. Staff in-charge is responsible for disseminating message related to inter and intra college cultural events for the students.

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 48.39

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description

Document

Number of classrooms and seminar halls with ICT enabled facilities

[View Document](#)

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 25.94

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.84	17.55	7.93	4.95	14.53

File Description

Document

Details of budget allocation, excluding salary during the last five years

[View Document](#)

Audited utilization statements

[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

C. KNC Library contains 33,961 books, 6000 e-journals (N-List), 1,35,00 e-books (N-List), 2 lakh audio books (LIBRIVOX), videos (NPTEL), 1Lakh+e-theses & Synopsis, 7 Lakh e-books through NDL, N-List Databases and open access resources. Our library is partially automated through KOHA Integrated Library Management Software (ILMS). OPAC facility is also available. Books of five departments are uploaded and those books are visible through the OPAC. Visually impaired students are accessing through Non Visual Desktop Access (NVDA) software. PLEXTALK is also provided for our visual impaired students to record and hear their classroom lectures and a better reading environment is provided with, by supplying accessible digital talking book players (Memory card). Ask A Librarian system, also is provided for our users. More than 5 lakh books and journals, articles & reports are available through NDL (KRISHIKOSH) for our Botany students. Our Library provides educational materials ranging from primary to post graduate levels. Repository hosts contain multiple subject domain like technology, science, humanities, agriculture and others. At the year end of 2018 we hope to finish all the automation works and transform the library into a full fledged digital one.

4.2.2

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

C.KNC Library has numerous rare books to acquaint the students with the ancient values and eminent writers of the past. Our College was established in the year 1967 and our library has the availability of all the department books published before 1950's. We are having one Tamil Manuscript named "MAYILAM" by Madurai Sokka Natha Swamigal. Some of the rare books available in our library are mentioned below: Madras in the Older Time, Tamil Eighteen Hundred Years Ago, A Narrative of the Campaign in India, The Great Epics of Ancient India, Historical Sketches of the South Indian History, Familiar Quotations, Bacons Essays, International Thesaurus, Europe since 1815, A History of Greece, Temples of South India, The Thirteen Century.... etc.. We are providing digitized rare books, rare paintings, rare photos, rare manuscripts, sculpture, artefacts, articles, essays, and rare videos through Rare book society of India which can be accessed through the website link - www.rarebooksocietyofindia.org. And 1631 Rare digital Sanskrit books through "Indo books" which can be accessed through the website link (www.indobooks.in).

4.2.3

Does the institution have the following:

1.e-journals

2.e-ShodhSindhu

3.Shodhganga Membership

4.e-books

5.Databases

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.7

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.81	0.67	5.9	.54	.59

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5

Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6**Percentage per day usage of library by teachers and students****Response:** 3.6

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 88

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1****Institution frequently updates its IT facilities including Wi-Fi****Response:**

Advanced teaching-learning strategy involves using IT which has become part and parcel of innovative education. To fulfil the needs of the modern educational system, our institution adopts IT facilities including WiFi with data update.

IT infrastructure:

- 1.The college has provided computers with latest configurations to facilitate computer aided teaching to maintain all the data.
- 2.Entire campus connected with Fiber Optic Cable.
- 3.All the labs hardware assets' separate ledgers for aided and self-supporting are maintained.
- 4.There are about 50 computers used in the individual different departments, computer lab, language lab and in the general college library.
- 5.Staff members in each department facilitate the students to acquire computer knowledge. Internet facility is available in the college library, language lab, computer lab, Abdul Kalam Block and also in all the departments.
- 6.LAN facility, C, C++, Visual studio and open sources software are available in the computer lab and general library.

Aided Teaching-learning materials

The college has provided computers with latest configurations to facilitate computer aided teaching to maintain all the data.

Each department has minimum 1 to 3 computers. Computer using student ratio is 1:20 to 1:30. The college has a common hall in Abdul Kalam Block furnished with IT facility. Employability skill development training and soft skill training programmes are conducted for students through private organisations and government sponsored schemes. Staff members have updated themselves to facilitate the students with latest knowledge in the required areas of learning. Technology mediated instructions are carried out by the students. Our staff and students can access e-journals and e-books and other data bases and resources from internet in the college library. Teachers instruct the students with available e-facilities in the library and to refer to e-materials. With excellent skills of the staff, teaching-learning takes place very effectively. Creating blogs, poster presentations, power point presentation and other relevant innovative learning methods and taught to the students. The seminar hall, where the LCD projector is fixed for presentation enhances power point presentation.

Most of the students are provided with a free lap-top by the Tamilnadu Government which enables the faculty to teach using computer.

To maintain and manage hardware, separate ledgers are used.

The staff and students can access e-journals and e-books and resources from internet in the college General Library. Teachers can take the students to the Library and they can teach by referring the materials available in the internet. Access to the faculty to computer aided teaching – learning materials help teachers in preparing computer aided teaching – learning materials. Teachers can prepare their computer aided teaching – learning materials either in their respective departments or in the General Library. The smart class room or the seminar hall where the LCD projector is fixed for presentation enables Power Point presentation. Almost all students are given free Laptop under Tamil Nadu Government Scheme. It has enabled faculty to teach the students by using computer aided teaching – learning materials. Generally the departments make necessary arrangements for the maintenance of computers and their accessories. The Computer Science Department uses the Stationary Fund for the maintenance of computers. The Programme Officer working in the Computer Science Department provides guidelines and help for the maintenance of computers and their accessories.

4.3.2

Student - Computer ratio

Response: 45.15

File Description	Document
Student - Computer ratio	View Document

4.3.3

Available bandwidth of internet connection in the Institution (Lease line)**Response:** <5 MBPS**File Description****Document**

Details of available bandwidth of internet connection in the Institution

[View Document](#)**4.3.4****Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No**File Description****Document**

Facilities for e-content development such as Media Centre, Recording facility,LCS

[View Document](#)**4.4 Maintenance of Campus Infrastructure****4.4.1****Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 72.57

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
21.81	32.50	29.47	17.98	19.73

File Description**Document**

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)

Audited statements of accounts.

[View Document](#)**4.4.2**

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

This college is situated among 10 acres of land with three wings of building. A general library with 33961 numbers of books and accessible to E- reading is available for the extensive and referential reading. General annual checking of books and maintenance is done with the help of the teaching staff. Different records are maintained for the details of various grants for books received and purchase. UGC grants for subject wise, GK and employment oriented preparation books and journals are utilized properly and audited at regular intervals.

Sports related articles and equipments are purchased and used by students and later subjected for auditing. Each department has separate lab. Stock registers are verified and internal as well external auditing is done every year. Details are uploaded in the college website. English language lab and computer science labs are easily accessible to students and properly maintained.

Annual repair works of old furniture and purchase of new ones as and when the need rises are done regularly. Maintenance of electronical and electric items and other required equipments are also carried out as per the need

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 72.27

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1550	1550	1528	1530	1510

File Description

Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.53

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
30	20	5	2	103

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3**Number of capability enhancement and development schemes –****1.For competitive examinations****2.Career counselling****3.Soft skill development****4.Remedial coaching****5.Language lab****6.Bridge courses****7.Yoga and meditation****8.Personal Counselling****Response:** E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4**Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years****Response:** 100

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2348	2215	2043	2032	2006

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 11.54

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
454	427	390	0	0

File Description	Document
Details of the students benefited by VET	View Document

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years**Response:** 7.68**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
136	73	72	0	0

File Description**Document**

Self attested list of students placed

[View Document](#)

Details of student placement during the last five years

[View Document](#)**5.2.2****Percentage of student progression to higher education (previous graduating batch)****Response:** 28.61**5.2.2.1 Number of outgoing students progressing to higher education**

Response: 228

File Description**Document**

Details of student progression to higher education

[View Document](#)**5.2.3****Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)****Response:** 5.27**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	7	3	11	12

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
60	130	120	125	150

File Description**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

- The college has a dynamic student council comprising all representatives of the classes.
- They take part in organising various academic and non academic activities such as College day celebration, Convocation, sports day, cultural programmes and various programmes organised by different department associations.
- With the consultation of the student representatives, dates for the internal, practical and theory model examinations are fixed.
- Department library is maintained by the student council.
- Student representatives compile question papers after each semester and set up question banks in their departments as well as in the library.
- Through the student's grievances redressal cell, student issues are brought to the notice of the College council and suitable remedial measures are executed.
- Various departments related intercollegiate programmes are organised by the student council.

Student council members encourage the students to participate enthusiastically in various committees for the grand success of the college programmes.

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	05	06	05	05

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Disseminating knowledge and work experience to the present students by the Alumni of this institution is a remarkable characteristic feature to be mentioned. Periodical meetings are conducted and new members are introduced.

Particulars about the students of the yester years who hold prominent positions, employed in various places and about those who are in contact are informed and names and posts of such people are read out during the annual meetings.

We accord honour to our students who with interest contact us after their achievement in other fields and share their experiences with our current students.

Our Alumni from the department of police was invited for sport days and she motivated our students with inspiring speech. Alumni holding government jobs exchange their views and equip our students through group discussions. Soft skill techniques and communication skills are demonstrated by our former students with power point presentations.

Our Alumni who are now working in Assistant Professors in other University and colleges are invited as resource persons.

Workshops on attending interview and significance of body language are some of the topics taught by our Alumni to our final year students.

Some of our passed out sport students guide and encourage our present student to participate in and practice sports events.

A few members of the staff who are the Alumni of this institution play vital role in co-ordinating the past students to guide and encourage the present's students by arranging workshops and practices in sports.

Department wise list of Alumni and their participation is presented separately.

Such contacts with the Alumni of this Institution kindle the positive desire for achievement and hope in the minds of our budding entrepreneurs and professionals.

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3

Number of Alumni Association / Chapters meetings held during the last five years**Response: 5**

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision and Mission of our Institution is incorporated with all our aims and efforts that are designed and executed in an every aspect of our governance.

The governing body designs and executes the academic & non-academic annual plan for the functioning of the college. To uplift the less privileged section of women and promote women education the college serves as per the Higher Educational policy of the government by observing reservation system in admission, distribution of government scholarships to the eligible and the needy. Imparting knowledge and facilitating academic, career as well personal guidance is yet another noble ambition.

To accomplish the aims of our vision and Mission different committees and associations have been framed and found dynamic in executing multiple and progressive activities for the benefit of the students and society.

Vision:

Empowering rural and less privileged young women through holistic higher education.

Mission:

To mould students as self-reliant, academically proficient, morally sound and socially competent women to meet out the challenges of the current society with vigor and intelligence. Institution designs a lot of programmes to bring out their innate skills and talents.

- Special programmes are conducted to enhance the communicative and employability skills of the students.
- To increase the level of self-confidence in the rural women students and hone their creative and innate skills, inspiring and informative lectures and workshops are held with special guidance and addresses by eminent scholars and resources persons from reputed institutions. Various competitions at cultural, artistic and academic levels are conducted to tap out the inner potential of the underprivileged section of students.

6.1.2

The institution practices decentralization and participative management

Response:

There is a committee consisting of two senior most members, that consults the college council. It includes all the heads of the departments and librarian and physical directress in decision making, regarding administrative and academic issues. To execute the decision of the college committee and the council there are number of independent cells and committees led by the staff in-charge. The following committees are assigned with the specific work for the well being and betterment of the students and society:

1. National integration club
2. Women cell
3. Consumer club
4. Alumni association
5. Career guidance and placement cell
6. Quiz club
7. Book Club
8. Recreation club
9. Sports committee
10. UGC project guidance cell
11. Grievances cell
12. Counselling cell
13. Calendar Committee
14. Magazine Committee
15. Yoga club
16. Vermiculture/Aqua culture
17. Documentation
18. Furniture committee

The above mentioned committees meet twice in a semester and carry out the duties as per their schedule. Each department has its own academic and cultural association, which meets periodically each semester and provide students with great opportunities to enrich their academic experience by attending subject related seminars, exhibition and awareness programme.

Case study

As an example of our decentralization, our students involvement in fencing to replace the broken parts of the compound wall, is proudly to be acclaimed.

Good fences make good neighbours. This saying is highly relevant to a women's college that too situated in the heart of the city. Due to the natural disasters and domestic disturbances a certain part of our compound wall was broken,. It paved way for the anti-social elements to illegally occupy the campus during night hours and holidays despite the security rounds. Further our campus became a sanctuary for the stray animals during the day time. It also served as a short cut for the passers-by. Hence we were in dire need to revamp the compound at once.

Under the guidance of our staff in-charge, 125 NSS Volunteers came forward to mend the wall without any help from any other external sources. Our students themselves made a fence mostly with the natural raw materials available around proving self help is the best help.

- 30 NSS students under the guidance of the staff-incharge spent 3 hrs every day for a week and built the fence.
- Fish tank built by the Department of Zoology.
- Herbal Garden by the Department of Botany.

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

To create social awareness regarding current issues, to instil the spirit of creativity and to motivate active participation.

Strategy 1: Organising special seminars with eminent resource persons from various higher institutions and universities. Eg: Seminar on De-monetization, Drug abuse, Women empowerment, etc.

Strategy 2: Organising exhibitions involving students with the view of honouring the creative skills as well as exposing them to vital current issues of the society. Eg: Poster presentation on multiple environmental issues.

Strategy 3: Processions by the students highlighting significant issues regarding social justice, environmental pollution, individual health care were held. Eg: Tobacco Day, Save Trees, Geneva Day observations by YRC.

Strategy 4: Mass student's awareness programme on diabetes was recognised with Guinness record.

6.2.2**Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism****Response:**

The institution is an aided one coming under the Trust Board of Pachaiyappa. The trust board's major functionaries are The Chairman, Member Secretary and Trustee, Financial trustee and three other Trustees. The college administration headed by the Principal. Being an aided college the Trust Secretary is the deciding authority in all matters related to the college. The college committee that comprises two senior most members of the teaching staff. Next comes the College Council consisting all the H.O.D's, P.D, J.C.M, Librarian and Office Superintendent. This is followed by the IAQC and the staff members respectively. The curricular activities are carried out by the admission committee which monitors whether the admission process follows the government norms. The time-table committee plays a crucial role fixing the teaching hours and the classes. Allotment of hours for the combined classes for languages needs special attention so as to avoid any clash of interest. The Examination committee frames the time-table so that the three internal tests, class tests and model examination are conducted within the stipulated time. Apart from classroom teaching necessary hours for practicals are allotted for both arts and science students. The Library committee headed by the Librarian is responsible for catering to the needs of students and staff of both morning and evening shift's. The committee for college Calendar and Magazine sees to it that the magazine and calendar are issued to the students at the right time. The co-curricular activities are effectively carried out and monitored by the staff. There are clubs like Fine Arts, Student Welfare Association cells (Redressal, Anti- ragging, Anti- sexual harassment, Career guidance, placement, PTA and Alumini etc). Students are encouraged to actively participate in sports and games and here the PD plays an important role. Apart from these, there are extension activities like NSS, YRC, RRC, Green Club and Women's Cells etc.

The institution situated in Cuddalore district is affiliated to Thiruvalluvar University, Vellore. The syllabus prescribed by the Thiruvalluvar University is strictly adhered to and the examination is conducted as per the University guidelines. The institution benefits from the UGC's promotional policy grants and the funds are effectively used for student betterment. The institution follows the state government's salary and service rules for the staff. The college is certified by AISHE (MHRD) and currently working towards NAAC accreditation. The institution enjoys good academic relationship with other institutions of learning by the active participation of staff in seminars and workshops conducted by the other colleges and universities. The college by educating the young students and by grooming them into better and effective citizens serves the society.

File Description	Document
Any additional information	View Document

6.2.3

Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

Response: E. Any 1 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4**Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions****Response:**

Minutes of the meetings of various academic and administrative bodies, committees and associations are recorded. The resolutions taken during such meetings are implemented effectively in order to achieve the desired development in various disciplines. This also effectively serves as a past reference to throw light on the future need. The following cells and clubs are functioning actively:

1. National integration club
2. Women cell
3. Consumer club
4. Co-operative stores
5. Alumni association
6. PTA
7. Career guidance and placement cell
8. Quiz club
9. Book Club

10. Recreation club
11. Sports committee
12. UGC project guidance cell
13. Grievance cell
14. Counselling cell
15. Calendar Committee
16. Magazine Committee
17. Yoga club
18. Vermiculture/Aqua culture
19. Documentation
20. Furniture committee

Based on the minutes recorded during the council, one of the resolutions carried out was converting the tank water into purified drinking water through the method of RO system for the students.

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution organises periodical medical camps like general health check up, eye and dental camps for the benefits of the teaching and non teaching staff. Apart from this as per the government policy, applicable welfare schemes to college teaching and non teaching staff are provided with, for example, family health insurance scheme and maternity leave for 9 months.

1. The college has a mechanism for both internal and external audit system. The internal audit is carried out by the Directorate of Collegiate Education, Chennai.
2. The government contributes its share equal to the share of the employee every month for the contributory Pension Scheme.
3. National Health Insurance Scheme is now on for the welfare of both teaching and non teaching staff members. It is more helpful, if any one meets with an accident or any other health problems.
4. Maternity leave up to nine months with full salary.

5. Government gives gratuity on the day of retirement of an employee without delay.
6. Quick Provident Fund Loan Facility.
7. Both teaching and non teaching staff members can avail Loan facilities from THRIFT society. It was established for the welfare of staff members.
8. Funds are also collected to facilitate any individual member of the staff in case of an emergency.
9. Health camp is being conducted with the collaboration of Cuddalore Government Hospital.
10. Women's Rest Room
11. Annual sports and cultural programmes events are organised for the staff.
12. Separate Canteen facility for staff.

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 57.76

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
34	77	51	49	42

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

6.3.3

Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	0	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 3.68

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	7	7	0	1

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The teacher's performance is evaluated by the students and complaints if any are redressed. The appraisal report is submitted through HOD's and perused by the Principal who encourages the staff to excel themselves.

The performance appraisal system serves to inspire the staff to excel. Every year the PA forms are issued to be duly filled in by the staff. The number of hours taught and the tutorials delivered are evaluated. Apart from the practical periods, additional coaching given to students are assessed. The Research guidance given as guides for M.Phil & Ph.D degrees along with help given for projects are evaluated. To keep the thirst for the knowledge ever active and intense the staff's participation in seminars and workshop are monitored. The staff are asked to give details of their seminar presentations, paper publications, etc. If the members of teaching staff are actively contributing to course development, curriculum development, cultural and extra-curricular activity, extension activities, etc. They are

encouraged and their service is taken account of. Orientation and Refresher courses are made mandatory as per UGC rules. All the other contributions of the staff are monitored and based on their performance, the staff are evaluated

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

Our college functions in 2 shifts. Shift I is aided and shift II is self financed.

Our college maintains two separate budgets and two separate annual statements of accounts (one for aided and other for self financing). The aided stream receives funds from the management towards the expenditure of physical and academic support and it is maintained in the self financed stream too. The budget statement and the annual finance statement of accounts of the aided stream consisting of special fees, science deposits, university fees, UGC funds is internally audited and then it is audited by Regional Joint Directorate of Collegiate Education, Vellore and Office of the Principal Accountant General.

An internal auditing committee consisting of trust auditors, two senior staff members and Office superintendent is formed:

- To avoid mistakes
- To point out mistakes and to suggest remedies.
- To reduce the criticism of auditing authority.

The budget and annual finance statements of self financing stream consisting of special fees and general fees accounts, funds received from the management, teaching and non-teaching salary is audited by the trust.

So far, during the last five years the audit objection did not rise and it was decided by the college council that whenever there is an audit objection, a special departmental accounts committee comprising the Principal, Office superintendent and committee members has to be formed. The audit objection statement consisting of questions has to be analysed and explanation has to be sought from the office superintendent and he has to be given in-charge of preparation of explanations supported by relevant documents.

Working paper duly supported by relevant support documents will be submitted to the RJD, AGS which leads to the revoking of audit objections.

6.4.2

Funds / Grants received from non-government bodies, individuals, Philanthropists during the last

five years (not covered in Criterion III) (INR in Lakhs)**Response:** 6.56

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	.58	0.07	5.51	.40

File Description**Document**

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)**6.4.3****Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

Institution being a Government aided one, receives funds from the UGC for academic purposes. Regarding infrastructure and maintenance, the Management sanctions required amount for certain purposes. Funds are collected from the NGO's and Individual donors.

Appeals are made to the donors and NGO's explaining the need to update the knowledge and skills of the students in much relevant and emerging fields, like training in computer, soft-skills and employment opportunities.

Funds collected are used to purchase required tools and equipments and stationary for students. Training classes are also conducted and trainers are provided with TA & DA, and working lunch for all the participants are offered. Certificates are also issued to the participants. Subject-wise minor projects are done by the departments with the funds given by the NGO's. Utility certificates for the various funds are submitted periodically. Proper accounts are maintained for the funds received from the NGO's and individual donors.

6.5 Internal Quality Assurance System**6.5.1**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Under IQAC the following clubs are functioning actively:

1. National integration club
2. Women cell
3. Consumer club
4. Alumni association
5. Career guidance and placement cell
6. Quiz club
7. Book Club
8. Recreation club
9. Sports committee
10. UGC project guidance cell
11. Grievances cell
12. Counselling cell
13. Calendar Committee
14. Magazine Committee
15. Yoga club
16. Vermiculture/Aqua culture
17. Documentation
18. Furniture committee

Various awareness programme and medical camps are organised every year.

1. To promote fraternity and equality among students, annually, local cultural festivals like 'Samathuva Pongal' is celebrated by the entire college without any discrimination.
2. Every March 8th, International Women's day is observed with the sense of cultivating self confidence, individuality and women empowerment opportunities for our students.

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Teaching learning reforms are carried out by the different departments and submitted through the IQAC to the institution. Different teaching methods and techniques are used by the teachers for the better understanding of the students. Quiz programmes conducted in certain topics make the students to be thorough and get updated in the subject. Encouraging them to use library for extra reading and reference works widens their knowledge. Using Technology mediated presentation the subject is made attractive which offers them an opportunity to learn with fun as well with keen interest. Practical works and assignments assigned to the students get them involved with self-learning, preparation and good presentation. Periodical conduct of tests, internal assessments, model theory and practical exams are held and outcomes are reviewed. Based on the review, coaching classes and remedial classes are taken for the welfare of the slow learners.

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description**Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

IQAC link

[View Document](#)

6.5.4

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

2.Academic Administrative Audit (AAA) and initiation of follow up action**3.Participation in NIRF****4.ISO Certification****5.NBA or any other quality audit****Response:** E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5**Incremental improvements made during the preceding five years (*in case of first cycle*)****Post accreditation quality initiatives (*second and subsequent cycles*)****Response:**

The following advancement in the academic and administrative domains have been implemented during the last five years

- Number of courses offered in this institution has been increased to four more in the following disciplines

1. B.B.A

2. M.A. Tamil

3. M.A. English

4. M.Com.

- Number of students admitted keeps increasing every year.
- Total number of academic publications in different recognized reputed journals has increased.
- The number of Ph.D. holders among the staff has increased from 17 to 41 during the last five years.
- Five Ph.D. research guides of this institution have been guiding research scholars of different universities and produced 5 doctorates during the last five years
- A fully furnished seminar hall has been constructed to meet out rising academic demands - seminars, awareness programme, association activities, exhibition, etc.
- In addition to the existing clubs and associations like NSS, RRC, YRC, Alumni association, PTA, Placement cell, sports committee, Calendar committee, Magazine committee, following new

clubs are incorporated to the main stream.

1. National integration club
2. Women's cell
3. Quiz club
4. Book club
5. Grievances cell
6. Yoga club
7. News club
8. Vermiculture
9. Green club
10. Recreation club

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security

2. Counselling

3. Common Room

Response:

Gender equity initiatives are under taken by the institution in the following ways:

- Subject experts and women counsellors are invited to offer counselling in women related personal as well as social issues. There is a tutorial system in which teachers interact with the students at a personal level to enhance the academic accomplishments of the students. Students with specific needs are provided with suitable counselling so that in effect every teacher is a friend to be relied on for students.
- Under the Womens' Cell, awareness programmes are conducted to sensitize students on women related issues. Resource persons from reputed institutions are invited to address/students in

general as well as legal matters especially those against domestic violence. Awareness on miscellaneous topics like health and personal hygiene, self employment are periodically imparted to improve the life style and standard of the students.

- Women entrepreneurs and leading personalities from different fields of life participate and enlighten our students during different club, association meetings held in college.
- Sports students of our institution continue to prove their mettle and have brought many laurels to the institution with activities second to none other and no way less than their men counterpart

7.1.3

Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 35200

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

Response: 93.33

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 10080

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 10800

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5**Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste management: Class rooms and campus are cleaned periodically and solid waste is collected and disposed through the method of incineration and land filling under the supervision of the office staff incharge as well as with the NSS volunteers, abiding by the prime minister's scheme of "SWACH BHARATH".

Liquid waste management: Liquid Waste Management system is effectively implemented. Liquid waste from the two stories are collected and brought down through pipe line and the carried underground. This ensures that campus remains clean and hygienic. This kind of waste water disposal helps in preventing the spread of diseases and odour. The drainage system is cleaned periodically and in case of trouble arising, the municipality's help is sought. Students are asked not to put waste paper or any other material which might blog the pipelines

E - waste management: E-waste is collected periodically and disposed with the help of e-waste management organisations.

7.1.6**Rain water harvesting structures and utilization in the campus****Response:**

As per the government norms, "Rain water harvesting plan" is executed through the well built tanks and soak pits. Apart from this, excess of rain water is channelized towards the trees and greeneries. The campus is located on the bank of river Kedilum, and has the natural advantage of rain water being absorbed into the sandy soil. The rain water percolates into the soil and restores the ground water level. Rain water harvesting is the need of this century itself and the institution does its might by implementing water conservation methods. The institution's method is twofold. First and foremost there are tanks and soak pits which ensure the saving of water. Excess of rain water is channelled towards tress and greenery. The second step involves teaching students the importance of conservation of water and they are asked to spread the message - how it is imperative to conserve rain water through water harvesting. The students are advised to keep the pits clean not only within the campus but also in their houses and neighbourhood.

7.1.7**Green Practices**

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The campus is located in ten acres of green vegetation. Trees are planted in collaboration with the NGOs "Namma Cuddalore". Trees planted previously under Dr. Abdul Kalam Patronised scheme of "Planting One lakh trees" across Tamilnadu are maintained properly with the help of volunteers.

Our students hail from rural areas and use bicycles and public transports for conveyance. Hence it serves as a natural eco-friendly effort. There are pedestrian friendly road situated around the college. Students are aware of bio degradable and non bio-degradable materials and so using plastic bags and cups are avoided by them.

Dust bins are placed in required areas and special drives are undertaken and students are motivated to say no to the use of plastics and maintain a plastic free campus.

Initiatives have been taken to transform the office paperless one through the means of e-documentation and e-communication

7.1.8**Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years****Response:** 1.46

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
.05035	.45190	1.13249	.31435	.66

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9**Differently abled (Divyangjan) Friendliness Resources available in the institution:**

- 1. Physical facilities**
- 2. Provision for lift**
- 3. Ramp / Rails**
- 4. Braille Software/facilities**
- 5. Rest Rooms**
- 6. Scribes for examination**
- 7. Special skill development for differently abled students**
- 8. Any other similar facility (Specify)**

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 5

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five

years (Not addressed elsewhere)

Response: 5

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description

Document

Details of initiatives taken to engage with local community during the last five years

[View Document](#)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: No

File Description

Document

URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics

[View Document](#)

7.1.13

Display of core values in the institution and on its website

Response: Yes

File Description

Document

Provide URL of website that displays core values

[View Document](#)

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15

The institution offers a course on Human Values and professional ethics

Response: No

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 0

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Education becomes complete only when students become well-informed, intelligent and above all realise the value of their social and cultural moorings. Hence the Institution never fails to go in for celebrations of festivals or for paying tributes on the death anniversaries of great personalities. Swami Vivekananda's Birth Anniversary (January 12), Subash Chandra Bose Birth Anniversary (23rd January), Republic day (January 26), International Mathematics day (December 22), Aringar Anna Birth Anniversary (September 15), Kamarajar Birth Anniversary (July 15), Abdul Kalam Birth Anniversary October 15, Teachers day Radhakrishnan Birth Anniversary (September 5), Women's Day (March -8),

Martyr's Day (October 30), National Integration day, Indira Gandhi's Death Anniversary & Gandhiji Birthday Anniversary (October 2nd) etc. are all observed and students pledged themselves to remember the great leaders service and to commit themselves to nation building. Pongal festival brings students under one banner regardless of caste, creed and religion and this year it was celebrated with great gusto on Jan19th.

7.1.19

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college administrative system comprises college Council, College Committee and Admission Committee. All the administrative and academic functions are exercised through the proper measures and norms defined by the government aided college rules and regulations. All the UGC guidelines are strictly abided by the institution. Professional ethics and human values are inculcated in students along with the teaching learning process.

Through council meetings and staff meetings staff members are well informed of professional ethics and code of conduct.

Through the effective ward system personal counseling between the staff and students human values are prioritized.

Anti-ragging cell is established inside the campus, ban on using mobile phones inside the campus during college hours is practiced.

College maintains high transparency in admission, academic standards, financial aid to the students, examination valuation, administration etc.

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

Institutional Best Practices I

1. Title of the practice: a) Empowering rural women with education - Self help leads to self reliance

2. Objectives of the Practice: Promoting self-reliance in women for their holistic development. Raising the educational, ethical and economical standards of the individuals.

3. The Context: Self reliant women with good education turn out to be the strong pillars of a developed country. This principle has been chosen as it is the most needed criteria for our young girls who have potential but denied opportunities. To overcome all kinds of hurdles including poor economical conditions and lack of right education, our institution works hard to transmute our students as responsible citizens with self esteem who will prove their mettle in future for the honour and glory of our nation.

4. The Practice: In higher education, India as a whole has reached a considerable height, but it is a glaring truth that most of the villages and rural areas are still lagging behind due to a lot of negative factors like ignorance and superstitious beliefs. Poverty and illiteracy are still predominant in the interior villages, of which most of our first generation learners are a part. Their exposure to advanced and civilized culture is very less and they need to be groomed. Their self esteem has to be lifted up to make them realise their worth and feel proud about their selves as being women. Indeed, it poses a challenge to make them feel on par, socially and economically with their counterparts in city colleges.

There are many opportunities created for our students to realise their hidden talents and skills. Among them the following can be specified as the best two:

1. To make our under achievers academically excel and get employment, special coaching and remedial classes are conducted by the respective departments. Advanced learners are motivated to participate in special programmes like quiz competitions, seminars and inter collegiate events.
2. To cherish the values of a casteless society every year, "Samathuva Pongal" is celebrated by all the students enthusiastically. To make them aware of the issues of women and society and be conscious of health, a number of seminars, workshops and poster presentations are held.

5. Evidence of Success: Due to the coaching and remedial classes offered to the under achievers, there is a consistent percentage of pass in the university examination made possible. Most of the students pass and go for higher studies. Some of them get placed in different jobs which could raise their economical conditions and help their livelihood.

Top scorers get university ranks at different levels (separate sheets attached by the Departments is an evidence for this).

With the knowledge received from different seminars and awareness camps, our students spread the news and guide their near and dear ones and others in their vicinity.

In connection with the awareness created about the environmental pollution, our students willingly undertook research work on their own.

To name a few, investigations on quality of ground water in the villages situated around EID Parry Indian Ltd., Nellikuppam and Investigation on quality of soil prevalent in villages around SIPCOT complex were undertaken.

Pamphlets regarding Cancer Awareness were distributed by our students to women in their locality.

6. Problems Encountered and Resources Required: To solve the problems of lack of attendance and other practical inconvenience, parents and in some cases, the husbands too are called for and given

counselling. Students are advised to complete their courses and get degrees which could enable them get jobs. The importance of education and securing jobs before getting married is insisted on by the staff to the students every now and then.

7. Notes: Resources required: The infrastructure of the college is to be improved and few more class rooms are expected to be added for the better use of conducting coaching classes and for holding other co-curricular activities.

Institutional Best Practices II

1. Title of the Practice: Cultivating and guiding the young minds towards a casteless, equal and fraternal society

2. Objective of the practice: Highlighting the basic human values and developing compassion for fellow beings as part of education.

3. The Context: As Indians, we are proud of our nation's varied heritage and outstanding cultural precepts. Unfortunately there are still certain areas where we need to eradicate the evil elements of economical and ethical disparities, especially the craze for casteism that leads to horrible and extreme ends based on false values. As the prime duty of education is to dispel the darkness of human mind, our institution strongly believes in imparting the right type of knowledge that could take our young generation to the next step; a world without constraints of caste and creed.

To observe such high ideals, every year, we celebrate Samathuva Pongal in the month of January.

4. The practice: Student representatives meet and decide the date and make every student involve in the celebration of Samathuva Pongal. Students themselves do all the preparations like cleaning the campus and decorating their class rooms. It happens to be a grand spectacle watching them in new and colourful dresses with innocent smiles and enthusiastic hearts, participating in the preparation of pongal. Every UG as well PG classes have separate pots with different fresh flavours of pongal. Without any class or caste conflicts they share their sugar cane, sweet and pongal and spread the feeling of "oneness" with each other. This kind of activity is sowing a small seed that could in turn grow into a big tree of united society in future in such a locality which is yet to cross the borders of caste and creed.

Through such social celebrations this institution intends to cherish the values of a casteless society. Further to make them aware of the issues of women and society and be conscious of health, a number of seminars, workshops and poster presentation are held.

5. Evidence of Success:

Factions and party spirits among students are totally swept away due to such social event that bring all together.

Students involve with self interest and learn to initiate and organise programmes for their benefit. Medical camps, poster presentation, exhibits and processions are organised and taken part by the students.

6. Problems encountered and resources required: Students with specific problems are identified by

the staff-in charge and counselling is offered in required cases.

7. Notes: Awareness regarding early and inter-caste marriages should be created. Government schemes regarding the education of Girl children must be made available and reachable for the parents of students.

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Women empowerment through education and has always remained the most important goal of our institution. No effort has been spared in the endeavour to bring about the advancement, development and empowerment women. The objectives of mission include:

1. Creating an environment of academic excellence which would create graduates with high intellectual calibre
2. Inculcating an awareness of human rights and fundamental freedom for women on equal basis with men in all spheres economic, social, cultural and civil.
3. Letting the students know more about health care, quality education at all levels, career and vocational guidance.
4. Changing social attitudes and community practices of discrimination by active participation and involvement of women students and through them the men in their families
5. Elimination of discrimination and all forms of violence against women.
6. Self employment and up-gradation of skill through technical training

Provision of the right kind of education for young women is our priority. In spite of the increased attention being paid to women's education since independence, most of one student are first generation learners. Most of the higher education centres are concentrated in urban areas and cities only. Happily our institution is situated in such a place that students hailing from distant villages can easily reach. Moreover the other institutions in Cuddalore are mostly co-educational ones whereas our college is meant exclusively for women. Hence more parents are willing to send their daughters to our institution without misgiving or fears. We place on record the fact that nearly 40% of students are first generation learners and 60% of them come from remote villages. Most of their parents are uneducated, agricultural labourers and coolies.

Human rights are many and the primary one is the rights to vote. In keeping with the Indian government policy, all our students now proudly enjoy right to vote. An awareness programme on Right to Vote was conducted twice (11/02/13, 01/04/2014). The students also spread the awareness among neighbours and friends too.

To sensitise the students about human rights a separate academic paper is introduced in our curriculum. Some of the departments conducted seminars on human rights with external resource

persons. Legal experts stressed the significance of freedom and right to independent thinking and livings. The students understood that these rights are permitted under Indian constitution and international law regardless of difference in caste, colour creed and religion.

As women are the backbone of families, it is imperative that our girl students know the importance of good health and hygiene. Doctors from government hospital and specialists in gynecology were invited to give lectures on hygiene and on the threats like HIV and cancer. Awareness programme on TB was conducted and invaluable suggestions were given to students by the government doctors from state health department.

Our students set an exemplary example regarding blood donation, Along with the organizers the students periodically work to conduct blood donation camps. They also went on a Dengue Awareness rally when cuddalore district was threatened by the fever. Taking into account the welfare of students 'Nila vembu extract' was distributed to all students and members of the staff.

Students who are married and are pregnant are given special care and consideration. Some of them are permitted flexi hours and young mothers are allowed time to feed the babies. Teachers try to give extra coaching to these students so that they can appear for their university examination well prepared. Allowance is made in case of attendance shortage after proper consultation with the university authorities. Yet the teachers do their best to discourage early marriages and inculcate the awareness of the need to be qualified and independent before getting into wedlock.

Many students who had wanted to pursue higher studies had realized their dreams because of the timely intervention and advice of teachers to the unwilling parents. Such students who completed higher studies made us proud by becoming govt. Employees and teachers etc. Such moments are the happiest ones which the teaching community cherishes most. In KNC help is always given to the deserving

Often teachers do their best and even give legal help to those students facing violence at home. The sincere effort and proper counseling to the concerned family members have often lead to peaceful solutions.

Self-employment and up-gradation of skills are done through technical training . The placement and career guidance cell plays a crucial role in imparting the life skills like soft skill, DTP, etc. A special training programme on cell phone repairing, instore promotion training are provided by PMSS, Pondicherry an NGO known for their implementation of the central government scheme NSDC.

Conclusion:

The advancement, development, and empowerment of our women student remain the primary vision and mission of the institution.

5. CONCLUSION

Additional Information :

1. The staff undertook National and State Election duties and worked as Presiding officers, and Micro observers.
2. When New Syllabus is introduced in School Education, our subject experts visit schools to give orientation.
3. Our students and staff periodically participate in Radio Programmes of All India Radio, Puducherry.
4. Senior staff members have been appointed as External Examiners for Ph.D Viva-Voce Examinations conducted in other Universities like Bharathidasan University, Trichy, Manonmaniyam Sundaranar University, Tirunelveli.
5. For M.Phil. Viva-Voce conducted in nearby colleges, our staff was invited as External Examiners. Few have also been moderators in Seminars by other Universities.
6. Senior staffs are appointed as members of the Inspection committee by Thiruvalluvar University.
7. Our Staff undertake other university duties and work as Chief-Superintendents in External Examinations conducted in other colleges.
8. Our Staff members are invited as resource persons and deliver special Lectures in peer institutions under Thiruvalluvar and other Universities.
9. A good number of our Students secure top university ranks every year.
10. Few members of our retired staff have instituted scholarships for deserving students.
11. Two of the staff members of the department of Chemistry, two guest lecturers in Mathematics and three guest lecturers in History have cleared the State Level Eligibility Test for lectureship – 2016-2017.

Concluding Remarks :

The institution's motto is "*Mind Moves Matter*" (men agitat molem) and was established in 1967.

The college administration is governed by the Pachaiyappa's Trust Board, Chennai. Secretary of the Trust and the trust member in charge of the college, play significant roles in management. Financial assistance from the UGC and other government and non-governmental sources are utilized and bills are subjected for auditing.

The departments work under the HOD's. Individual staff are in charge of classes they handle, and teacher-ward system is followed.

Advanced and slow learners are identified and suitable learning strategies are followed. Special coaching and remedial classes are conducted. Extensive reading, organizing, seminars and other works for the advanced learners are encouraged. Academic and cultural competitions are organized. Processions are carried out to create awareness on issues along with poster presentations.

The digital and departmental libraries help students gain knowledge. Job-oriented and skill-developing journals and subject based journals benefit the students. Rank holders and other winners are duly rewarded.

Extension activities are carried out through clubs and associations. Education along with moral values, are imparted in our institution. The college gives glory through the achievements of sports student both in university, state level as well as National level competitions.

Anti-ragging awareness club, Anti-sexual harassment wing, Women's guidance and counseling cell, and student's redressal cell etc. ensure well being of students.

The institution rightfully feels that it is on the right track for it continues to produce more students who opt for higher education employment and independent.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>7</td> <td>0</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>7</td> <td>0</td> <td>7</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	9	8	7	0	7	2016-17	2015-16	2014-15	2013-14	2012-13	9	8	7	0	7
2016-17	2015-16	2014-15	2013-14	2012-13																	
9	8	7	0	7																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
9	8	7	0	7																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 4</p> <p>Answer after DVV Verification: 64</p> <p>Remark : As per the HEI input in response under clarification.</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1646</td> <td>1539</td> <td>72</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1646</td> <td>1539</td> <td>72</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	1646	1539	72	0	0	2016-17	2015-16	2014-15	2013-14	2012-13	1646	1539	72	0	0
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1646	1539	72	0	0																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
1646	1539	72	0	0																	
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : C. Feedback collected and analysed</p>																				

	Answer After DVV Verification: E. Feedback not collected																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>886</td> <td>901</td> <td>771</td> <td>749</td> <td>737</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>678</td> <td>693</td> <td>584</td> <td>562</td> <td>550</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	886	901	771	749	737	2016-17	2015-16	2014-15	2013-14	2012-13	678	693	584	562	550
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886	901	771	749	737																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
678	693	584	562	550																	
2.2.3	<p>Percentage of differently abled students (Divyangjan) on rolls</p> <p>2.2.3.1. Number of differently abled students on rolls</p> <p>Answer before DVV Verification : 10</p> <p>Answer after DVV Verification: 10</p>																				
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	0	0	1	0	1	2016-17	2015-16	2014-15	2013-14	2012-13	0	0	1	0	1
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	0	1	0	1																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	0	1	0	1																	
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	0	1	1	1	0										
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	1	1	1	0																	

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
64	31	30	24	17

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	3	3	3

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	2	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	2	0	0

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

2.84	17.55	7.93	4.95	14.53
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Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2.84	17.55	7.93	4.95	14.53

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: D. Any 1 of the above

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
.86	.68	5.9	.54	.59

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0.81	0.67	5.9	.54	.59

5.1.2 Average percentage of students benefited by scholarships, freships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
30	20	5	2	103

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
30	20	5	2	103

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above

Answer After DVV Verification: E. 3 or less of the above

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2348	2215	2043	2032	2006

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2348	2215	2043	2032	2006

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
27	22	26	27	26

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
07	05	06	05	05

Remark : The HEI has just provided some written material claiming to have conducted these events. However there are no photographs to support their claim. The college website photo gallery link has only one photograph of Kabaddi without any reference of date, venue and competition. the photograph appears to be a country side activity with a village pond in the rear and doesn't depict to have been conducted on the premises of the college.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : D. Any 2 of the above

Answer After DVV Verification: E. Any 1 of the above

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
0	10	12	0	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	7	7	0	1

Remark : As per the HEI input in response under clarification.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
9	8	6	4	9

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

Remark : As per the applicability of the HEI input in response under clarification. All reports are on women cell, entrepreneurship, viva, career etc

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: C. At least 4 of the above

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

7.1.12 Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Answer before DVV Verification : Yes

Answer After DVV Verification: No

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional

	obligations Answer before DVV Verification : Yes Answer After DVV Verification: Yes
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years Answer before DVV Verification : 7 Answer After DVV Verification :0

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 17 Answer after DVV Verification : 65																				
1.3	Number of new programmes introduced in the college during the last five years Answer before DVV Verification : 4 Answer after DVV Verification : 4																				
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>976</td> <td>976</td> <td>896</td> <td>810</td> <td>810</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>678</td> <td>693</td> <td>584</td> <td>562</td> <td>550</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	976	976	896	810	810	2016-17	2015-16	2014-15	2013-14	2012-13	678	693	584	562	550
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2016-17	2015-16	2014-15	2013-14	2012-13																	
678	693	584	562	550																	
2.3	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>804</td> <td>679</td> <td>656</td> <td>702</td> <td>672</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>797</td> <td>681</td> <td>679</td> <td>693</td> <td>670</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	804	679	656	702	672	2016-17	2015-16	2014-15	2013-14	2012-13	797	681	679	693	670
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804	679	656	702	672																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
797	681	679	693	670																	
2.4	Total number of outgoing / final year students Answer before DVV Verification : 823 Answer after DVV Verification : 3527																				

3.4	<p>Total experience of full-time teachers Answer before DVV Verification : 903 years Answer after DVV Verification : 914 years</p>																				
3.6	<p>Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 442 Answer after DVV Verification : 147</p>																				
4.2	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="199 593 986 705"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>24.71</td> <td>50.51</td> <td>38.55</td> <td>23.25</td> <td>34.93</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="199 784 986 896"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>24.71</td> <td>50.51</td> <td>38.55</td> <td>23.25</td> <td>34.93</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	24.71	50.51	38.55	23.25	34.93	2016-17	2015-16	2014-15	2013-14	2012-13	24.71	50.51	38.55	23.25	34.93
2016-17	2015-16	2014-15	2013-14	2012-13																	
24.71	50.51	38.55	23.25	34.93																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
24.71	50.51	38.55	23.25	34.93																	
4.4	<p>Unit cost of education including the salary component(INR in Lakhs) Answer before DVV Verification : .275 Answer after DVV Verification : 0.275</p>																				
4.5	<p>Unit cost of education excluding the salary component(INR in Lakhs) Answer before DVV Verification : .0105 Answer after DVV Verification : 0.0105</p>																				